



S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-22520
P: 509.574.4635 • www.yvcc.edu

AGENDA

SPECIAL MEETING/STUDY SESSION BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

April 13, 2017

3:45 p.m.

Library Meeting Room

500 West Main, Grandview WA

Grandview Campus

(please use the south entrance off 2nd Street)

- A. Fee Increase, Tomás Ybarra, *presenter*
- B. VMware Software as a Service (SaaS), Scott Towsley, *presenter*

AGENDA

REGULAR MEETING BOARD OF TRUSTEES YAKIMA VALLEY COLLEGE

April 13, 2017

4:30 p.m.

Library Meeting Room

500 West Main, Grandview WA

Grandview Campus

(please use the south entrance off 2nd Street)

- A. Roll Call
 - Introduction of Guests and New Employees, *Mr. Mark Rogstad, presenter*
- B. Proposed Changes to the Agenda
- C. Approval of Minutes: Special and Regular Meetings of March 9, 2017

D. Action Items

- 1) Lab Fee Increase, Mr. Tomás Ybarra, *presenter*
- 2) Amendment of 2015/2018 AFT-Y/Faculty Collective Bargaining Agreement Merger of Humanities Related Departments, Mr. Mark Rogstad, *presenter*
- 3) 2017/2020 AFT-YPS (Exempt Professionals) Collective Bargaining Agreement Ratification, Mr. Mark Rogstad, *presenter*

E. Communications

F. Reports

1. Board of Trustees — *Ms. Patricia Whitefoot, Chair*
Board Retreat, August 14th, 2017, RGI Corporation 2923 Covey Lane, Sunnyside WA
2. Students — *Elizabeth Stavros, President of ASYVC*
Ubaldo Pena, President of Grandview Student Council –
3. Classified Staff — *Ms. Cathy VanWinsen, WPEA Representative*
4. Professional Staff – *Ms. Diana Jennings, AFT-YPS Professional Representative*
5. Faculty — *Mr. Tom Mount, AFT-Y Yakima President*
6. Vice President for Administrative Services — *Dr. Teresa Rich*
Operating Budget Status, Misael Lopez, presenter
7. Vice President for Instruction and Student Services — *Mr. Tomás Ybarra*
Grandview Campus Update, Interim Dean Marc Coomer, presenter
8. President — *Dr. Linda Kaminski*
Community Relations Report – Report Only
Human Resource Activity Report – Mr. Mark Rogstad

G. Call to the Public

The public is welcome to make comments on issues not on the agenda after being recognized by the chair. Trustees may ask questions of the speaker for clarification but generally will not discuss items that are not on the agenda. If appropriate, they may refer the subject to college staff for research or request an item be placed on a subsequent agenda.

H. Date of Next Meeting— The next Regular meeting will be Thursday, May 18, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus

I. Executive Session –

1. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)
2. Announcement of time Executive Session will conclude

J. Action Items, if any, that may be necessary to be taken as a result of matters considered in Executive Session

The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.

K. Adjournment



S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-22520
P: 509.574.4635 • www.yvcc.edu

MINUTES

SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

April 13, 2017, 3:45 p.m.
Library Meeting Room, Grandview Campus

The special meeting was called to order by Chair Patricia Whitefoot at 3:45 p.m. Chair Whitefoot, Vice Chair Rosalinda Mendoza, Trustee Patrick Baldoz, Trustee Sara Cate, and Trustee Robert Ozuna were all present.

A. **Fee Increase**

Tomás Ybarra, Vice President of Instruction and Student Services, provided the board with a handout that outlined the fee increases and justifications. Trustee Mendoza inquired about the increases in the music department that seemed out of proportion to the other increases. Dr. Kaminski indicated that the fee rates increases cover private music lessons and are in line with current private sector lesson rates. Trustee Ozuna inquired if the increases create a hardship for students. Mr. Ybarra indicated that the fees are associated with the class and can be covered with financial aid. A copy of the handout will be filed in the president's office with these minutes.

B. **VMware Software as a Service (SaaS)**

Scott Towsley, Director of Technology Services, presented information to the board regarding the purchase of a bundled solution in the form of an Enterprise Licensing Agreement (ELA) with VMware solutions. He discussed how the solution will support the vision of teaching in an agile and flexible flipped and universal design style classroom. Mr. Towsley discussed the recent intermittent internet and phone outages and the intense research that his division has invested in this proposal. Trustee Mendoza inquired about what is currently available to faculty. Trustee Baldoz inquired if desktop computers for faculty would be eliminated. Scott indicated that yes, desktops for faculty would be exchanged for more mobile devices. Trustee Cate inquired if there were other colleges using a similar system to use as a comparison and Trustee Mendoza indicated that it is important to get references from other clients using the system. Scott indicated he would send a list of other users to the board for their review. Chair Whitefoot inquired about training for faculty when the new systems go live. Scott indicated that the new system is similar to what is used now and the need for additional training should be minimal. Trustee Cate indicated that the board would appreciate a heads up when large scale projects such as this is being researched. Trustee Ozuna inquired if it was necessary to go out to bid. Scott indicated that this is a State Board Approved vendor so a bid was not necessary. Trustee Mendoza inquired if the college had the funding for this project. Vice President Holland indicated there was one-time money available for the expenditure. A copy of the handout will be filed in the president's office with these minutes.

MINUTES

REGULAR MEETING
YAKIMA VALLEY COLLEGE
BOARD OF TRUSTEES
April 13, 2017, 4:30 p.m.
Library Meeting Room, Grandview Campus

Chair Patricia Whitefoot called the regular meeting of the Board of Trustees to order at 4:37 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Mr. Patrick Baldoz
Dr. Sara Cate
Ms. Rosalinda Mendoza, Vice Chair
Mr. Robert Ozuna
Ms. Patricia Whitefoot, Chair

Others Present

YVC Students
YVC Staff and Faculty

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees. Mr. Mark Rogstad introduced Ms. Sarah Frazier the new Secretary Supervisor for the Arts and Sciences Division.

- B. Proposed Changes to the Agenda.** Action item to approve the use of reserve funds for the purchase of software and hardware to support instruction and administrative computing needs was added to section D of the agenda.
- C. Approval of Minutes.** Trustee Mendoza moved that the minutes of the Special and Regular Meetings of March 9, 2017, be approved as submitted. The motion was seconded by Trustee Ozuna and passed unanimously.

D. Action Items

1) **Lab Fee Increase**

Mr. Tomás Ybarra stated that general lab fees must be reassessed from time to time to determine if sufficient revenue is generated to cover operating costs unique to individual courses. Administrative staff and faculty have reviewed current lab fees and emerging needs and recommend the adjusted fees as shown in the attachment, which were presented in the April study session, become effective fall quarter 2017.

MOTION 17-04-01: Trustee Cate moved that the Board of Trustees adopts a motion to approve the proposed student lab fees as presented to become effective fall quarter 2017. The motion was seconded by Trustee Mendoza and passed unanimously.

2) **Amendment of 2015/2018 AFT-Y/Faculty Collective Bargaining Agreement Merger of Humanities Related Departments,**

Mr. Mark Rogstad stated that academic department organization is included in the AFT-Y / Faculty Collective Bargaining Agreement, specifically in Article 14, Sections 2 and 8. Both the Faculty and Administration believe merger of a number of relatively small Humanities related departments would benefit from the coordination of their respective disciplines and programs as part of a larger Humanities department. Mr. Rogstad provided the board with a handout of highlighted changes.

MOTION 17-04-02: Trustee Ozuna moved that the Board of Trustees adopts a motion to authorize the President to execute an amendment to the 2015/2018 collective bargaining agreement with the AFT-Y representing Faculty to merge Humanities related departments. The motion was seconded by Trustee Baldoz and passed unanimously.

3) **2017/2020 AFT-YPS (Exempt Professionals) Collective Bargaining Agreement Ratification.**

Mr. Mark Rogstad stated that the College has reached a tentative agreement on a successor collective bargaining agreement with the American Federation of Teachers – Yakima Professional Staff covering Exempt Professional Staff, effective July 1, 2017 through June 30, 2020. This agreement has been tentatively approved by the Union negotiations team and is expected to be approved prior to a vote by the Board of Trustees.

MOTION 17-04-03: Trustee Mendoza moved that the Board of Trustees adopts a motion to authorize the President to execute the 2017/2020 collective bargaining agreement with the American Federation of Teachers – Yakima Professional Staff representing Exempt Staff. The motion was seconded by Trustee Ozuna and passed unanimously.

D. Action Items Cont.

4) **Use of Reserve funds for purchase of software and hardware to support instruction and administrative computing needs.**

Mr. Tomás Ybarra stated that at this time, the college requests the Board of Trustees' authorization to expend from reserve funds an amount not to exceed \$575,000, to purchase an enterprise licensing agreement from VMware Solutions, to support the college's ongoing commitment to a teaching and learning environment that prepares its students for success.

MOTION 17-04-04: Trusting Cate moved that the Board of Trustees adopts a motion to approve the authorization to expend from reserve funds an amount not to exceed \$575,000 to purchase an enterprise licensing agreement from VMware Solutions, to support instruction and administrative computing needs. The motion was seconded by Trustee Baldoz. Trustee Ozuna asked that Mr. Towsley provide the Board with updates as the project moves ahead. Dr. Kaminski indicated that Scott will also provide the Board with a list of other users for their review. There was no further discussion and the motion passed unanimously.

E. **Communications:** There were no communications.

F. **Reports**

1. **Board of Trustees** — Trustee Baldoz shared about attending the YVCC Foundation meeting. He indicated they were very interested in meeting him. Dr. Kaminski shared that the Foundation really wants an opportunity to get to know the Board and is excited that the Board members will be rotating attendance at their upcoming meetings.

Trustee Ozuna shared that he is registered to attend the ACCT Leadership meeting in September.

Board Retreat, August 14th, 2017, RGI Corporation 2923 Covey Lane, Sunnyside WA

2. **Students** — Elizabeth Stavros, President of ASYVC – Not present, written report only. A copy of the full report is filed with these minutes in the President's office.

Ubaldo Pena, President of Grandview Student Council – New members of the GSC were introduced to the board. They discussed a recent Safety & Wellness event that took place. A copy of the Grandview Student Council report is filed with these minutes in the President's office.

3. **Classified Staff** — Ms. Cathy VanWinsen, WPEA Representative. Unable to attend, sends her regrets.
4. **Professional Staff** – Ms. Hillary Emerson present. Please to announce the ratification.
5. **Faculty** — Mr. Tom Mount, AFT-Y Yakima President. Not present.

6. **Vice President for Administrative Services** —

Operating Budget Status. Misael Lopez, Director of Budget Services, presented YVC's Fiscal Report July 1, 2016 through March 31, 2017. Things are tracking really nice with no issues. A copy of the full report is filed with these minutes in the President's office.

Dr. Teresa Rich indicated that on March 23rd the college closed on the property located at 16th and Nob Hill. The very next day the college was able to lease the property to the carnival, so the investment is already generating revenue that will go towards its renovation. Next week meetings will begin with the architects regarding the renovations. Dr. Rich thanked the Board for their support of this purchase, it is a win for the college and a win for the community. Chair Whitefoot inquired if there was a time line for the renovations yet. Dr. Rich indicated that there isn't a timeline yet, review of the college's master plan will be a part of the review process.

Dr. Rich discussed the progress on the Grandview Entrance project. A few buildings have been demoed. Project should go out to bid in May with a start date hopefully in June and a projected completion date in November.

7. **Vice President for Instruction and Student Services** —

Mr. Tomás Ybarra discussed taking a team from YVC to the 9th Annual Best Practice Conference. YVC had three presentations at the conference and this was YVC's 2nd time attending and participating in this conference. Mr. Ybarra discussed the timeline for approval of YVC's Teacher Education degree.

Grandview Campus Update. Interim Dean Marc Coomer provided the Board with an update of the Grandview Campus, topics included; Grandview Entry Project, Enrollment Quick Facts, Title V Equal Grant, Spanish for Heritage Learners Program, Step Up to College and NSF ATE Grant Update. A copy of the full report is filed with these minutes in the President's office.

8. **President**

Community Relations Report – Written Report Only. A copy of the full report is filed with these minutes in the President's office.

Human Resource Activity Report – Mr. Mark Rogstad reminded the Board about the upcoming PDC Retreat on April 28th. Mr. Rogstad discussed the 18 open positions on the HR report. An offer has been made for the Grandview Dean position and an answer is anticipated tomorrow.

President's Report. 1) Dr. Kaminski provided the Board with updated FTE Allocation and Census Reports. 2) She shared a letter with the Board from SBCTC to our Senators and Representatives. 3) President Kaminski provided the Board with a save the date sheet with upcoming events. 4) She shared an article from the Capital Press that mentions YVC's wine program. 5) She passed around a picture of the new YVC seal. 6) Dr. Kaminski provided the Board with an information sheet on this year's commencement speaker, distinguished alumnus and distinguished service awardee. 7) She also shared recent donation letters. 8) She also shared an Inside Higher Ed article on FAFSA.

- G. **Call to the Public.** No one present indicated a desire to address the Board.
- H. **Date of Next Meeting.** The next Regular meeting will be Thursday, May 18, 2017 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- I. **Executive Session.** No executive session was called.
- J. **Action Items.** N/A
- K. **Adjournment.** The meeting adjourned at 6:15 p.m. and was immediately called back to order so President Kaminski could read an information item regarding Administrative and Exempt Professional Employee Contracts. President Kaminski stated our practice is to notify administrative and exempt employees if their contracts are to be renewed or non-renewed. The contract expiring or non-renewed employees on the attached lists have been notified. The contract renewed employees on the attached list will be notified of their contract status. All reappointed positions are contingent upon continuation of funding.

The meeting was then adjourned at 6:17 p.m.

PATRICIA WHITEFOOT

LINDA KAMINKSI

Patricia Whitefoot, Chair

Attest: Linda J. Kaminski, Secretary



BOARD OF TRUSTEES MEETING

April 13, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomas Ybarra
 Presented by: Tomas Ybarra
 Motion No.: 17-04-01
 Citation(s): *RCW 28B.15.100 (1), Tuition and fees set by individual institutions—Limitations and RCW 28B50.140 (20), Boards of trustees—Powers and duties.*

SUBJECT:

Student Lab Fee Increases

BRIEF:

General lab fees must be reassessed from time to time to determine if sufficient revenue is generated to cover operating costs unique to individual courses. Administrative staff and faculty have reviewed current lab fees and emerging needs and recommend the adjusted fees as shown in the attachment, which were presented in the April study session, become effective fall quarter 2017.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the proposed student lab fees as presented to become effective fall quarter 2017.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____

Instruction & Student Services Proposed Student Fees for 2017-18

DIVISION: ARTS & SCIENCES

Course	Current Fee (\$)	Proposed Fee (\$)	Fee Range @ Other Colleges	Justification	Year of Last Fee Increase
ART 104	\$10	\$20	\$15-\$48	Student fees are not covering supply costs	1999
ART 105	\$10	\$20	\$15-\$48	Student fees are not covering supply costs	1999
ART 107 (Figure Drawing)	\$20	\$40	\$15-\$48	Student fees are not covering supply costs & cost of live model	1999
ART 150	\$25	\$45	\$46.20-\$50	Student fees are not covering supply costs	2001
ART 201	\$25	\$45	\$46.20-\$50	Student fees are not covering supply costs	2003
ART 203	\$30	\$45	\$46.20-\$50	Student fees are not covering supply costs	2003
ART 204	\$30	\$45	\$46.20-\$50	Student fees are not covering supply costs	1996
ART 205	\$30	\$45	\$46.20-\$50	Student fees are not covering supply costs	2003
ART 202	\$25	\$45	\$46.20-\$50	Student fees are not covering supply costs	1998
ART 210	\$10	\$20	\$20-\$48	Student fees are not covering supply costs	1999
ART 211	\$10	\$20	\$20-\$48	Student fees are not covering supply costs	1999
ART 101	\$10	\$20	\$15-\$48	Student fees are not covering supply costs	2002
ART 102	\$10	\$20	\$15-\$48	Student fees are not covering supply costs	2002
ART 212	\$10	\$20	\$15-\$48	Student fees are not covering supply costs	1999
MUS 150	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 160	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 162	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 165	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 170	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 171	\$540	\$566	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010

MUS 180	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 181	\$540	\$566	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 185	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010
MUS 195	\$270	\$283	\$150-\$245	This is a self-supporting course. Cost covers instructor pay and small amount of overhead.	2010

Instruction & Student Services

Proposed Student Fees for 2017-18

DIVISION: WORKFORCE EDUCATION DIVISION

Course	Current Fee (\$)	Proposed Fee (\$)	Fee Range @ Other Colleges	Justification	Year of Last Fee Increase
RT 121	\$20	\$35	SCC \$45 each lab class	In 2016 the RT department rearranged curriculum deleting a winter quarter lab, but moving that content into RT 121. This resulted in an increased usage of radiographic film in RT 121. The lab fee for RT 123, the deleted course, was \$20. The increase requested is half of that amount, so it actually results in a decrease in lab fee for the student.	Before 2006 – data before then not available
			WVC \$75 for each quarter for lab		
VET 103 Animal Care I	100	125	See below	The corporation that has sponsored food free for the animals is no longer doing this for any of the vet tech programs in the country. We estimate from previous food usage we will have an increased cost of \$1135/year.	2014
VET 104 Animal Care II	55	80		In addition to the cost to provide food for our animals, cleaning supplies have increased, especially with additional lab space to clean and maintain.	2014
VET 105 Animal Care III	80	100		See above.	2014
VET 115 Animal Anatomy & Phys lab	100	120		Preserved specimens are in short supply and their costs have increased approximately \$500 in the last 4 years.	2010
VET 121 Clinical Practices I lab	80	100		Cleaning supplies alone are expected to increase ~\$1400/year in the new lab space. Additionally medical supplies have increased in cost.	2010
VET 125 Livestock /Equine Med lab	35	50		Increasing costs in bandaging and medical supplies have occurred. As we wish to provide some consistency from quarter to quarter, the overall cost of the quarter is spread out over the lab that occur that quarter.	2010
VET 131 Parasitology & Clin Path lab	35	50		Costs for cleaning, medical, and lab supplies have increased.	2010
VET 161 Clinical Practices II lab	35	50		Costs for cleaning, medical, and lab supplies have increased.	2010

VET 165 Surgical Nursing Lab	40	60		Costs for surgical, autoclave, lab, and cleaning, supplies have increased.	2012
VET 205 Hematology lab	85	95		It is required to have and instructor the student on the use & maintenance of a cell counter. However, the cost of operating and maintaining the Hematrue, with the necessary service contract, greatly impacts the costs to run this lab.	2014
VET 223 Radiology lab	35	50		Radiology supplies have increased, especially with maintaining and operating the processor.	2010
VET 225 Lab Principles lab	60	80		Cost for laboratory supplies and testing have increased.	2010
VET 237 Anesthesia lab	60	80		Costs for anesthesia agents and medical supplies for this course have increased.	2013
VET 231 An Diseases & Micro lab	115	135		This lab also utilizes the Hematology cell counter, anesthetic agents, medical and dental supplies.	2014
VET 239 Surgery lab	90	125		The costs of anesthetic agents, surgical, and medical supplies have increased.	2012
				<i>Total increase: 1st yr \$170, 2nd yr \$125 Total increase for the Program \$295</i>	
VET 103 Animal Care I	100	125	See below	The corporation that has sponsored food free for the animals is no longer doing this for any of the vet tech programs in the country. We estimate from previous food usage we will have an increased cost of \$1135/year.	2014
VET 104 Animal Care II	55	80		In addition to the cost to provide food for our animals, cleaning supplies have increased, especially with additional lab space to clean and maintain. Comments: Only 2 other public colleges in Washington offer Vet Tech Programs; Bellingham Technical and Pierce College. Bellingham Technical does not house animals, so there are no expenses associated with clinical work. However their Vet Tech National Board pass rates are much lower (82%) than either YVC's (97%) or Pierce College's (97%) where animals are available for instruction. Pierce College has made a decision to provide support of the Vet Tech courses and have the lab fees only cover a small portion of the actual cost of running the labs. The majority of the Vet Tech lab fees are \$16.50 per course, ranging from \$5 to \$25. This is compared to their Dental Hygiene and Nursing, in which the fees do support the courses, and have fees of \$550 and \$163-300 per course respectively.	2014

NRSE 111	\$30.00	\$60.00	<p>These are fees per quarter</p> <p>SPSCC-\$170.00</p> <p>BBC – 188.88</p> <p>Edmonda - \$83.00</p> <p>WWCC- \$150.00</p> <p>LCC- \$78.00</p>	<p>The nursing program has undergone a curricular revision, which includes increased usage of our high fidelity human simulators. The cost for our maintenance agreement annually is \$18,929.00 (and we have not previously used any of that in lab fees for this).</p> <p>We have taken on the cost of printing the student ID badges which includes purchasing a printer, buying the cards and ink cartridges.</p> <p>The cost of general lab supplies has risen since our last increase in fees in 2012.</p>	2012/13
ECED& 180	\$10.00	-0-		<p>At the time the lab fee was initiated, these courses were taught face-to-face and had required supplies that students needed to use in class with the instructor to be successful in the teaching concepts. These courses are now being offered via on-line only and the need for supplies is not required at this time. The courses have been revised to continue to meet the outcomes/content in a variety of different strategies.</p>	NA
ECED& 190	\$10.00	-0-			NA
EDUC 201	\$10.00	-0-			NA
NRSE 121	\$30.00	\$60.00		<p>In addition to the above information, the cost for the online exam our students take at the end of the program has risen from \$30.00 to 52.00 (which came after our last lab fee increase).</p>	
NRSE 131	\$30.00	\$60.00			
NRSE 211	\$60.00	\$60.00			
NRSE 221	\$30.00	\$60.00			
NRSE 231	\$60.00	\$120.00			

BASM 435	0	10		<p>In this class we do 2 hands-on activities.</p> <p>1) We build racer cars – to demonstrate Lean Manufacturing in a production line. The cost of the racer car kit (per team of 4-6 students) is \$109 for 30 cars. We do not need to buy these every year but every 3 years. As the wheels and axles get damaged with usage.</p> <p>2) The BEER Game – We play the BEER game which demonstrates supply chain management. It’s about how you manage the whole supply chain from manufacturing to the consumer. Each set costs \$110 per team, it can be reused but needs to be replaced once in 3-5 years.</p>
DH 352	75	150		<p>General increase in the cost and number of required consumable lab supplies such as infection control barriers, disinfectant and sterilization supplies. Low lab fees (as compared to other dental hygiene programs in Washington) result in an increased number of clinical lab supplies purchased with funds from the clinic revenue account. We are unable to raise the fees for Dental Hygiene Clinic services as this fee schedule is equivalent to Washington Health reimbursement schedule. At \$9,500, the YVC Student instrument issue is more extensive and costly than several other state dental hygiene programs (Seattle Central - \$7, 050, Shoreline - \$6,543, Bellingham Tech - \$10,800). Lab fee increases will allow for a deduction of approximately \$350 from the cost of the student instrument issue order, as consumable items removed from the instrument issue will be purchased with increased lab fee funds. This will support students as tuition and fees are generally more readily covered by financial aid than is the student instrument issue.</p>
DH 353	50	75		
DH 355	50	75		
DH 356	50	75		
DH 380	50	75		
DH 390	75	100		
DH 391	80	100		
DH 392	80	100		
DH 453	100	150		
DH 454	100	150		
DH 455	100	150		
DH 493	100	125		
DH 494	100	125		
DH 495	100	125		



Human Resource Services

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.4670 • www.yvcc.edu

BOARD OF TRUSTEES MEETING

April 13, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Mark Rogstad
 Presented by: Mark Rogstad
 Motion No.: 17-04-02
 Citation(s): RCW 28B.50

SUBJECT:

-- Amendment to 2015 / 2018 AFT-Y / Faculty Collective Bargaining Agreement
Merger of Humanities Related Departments

BRIEF:

-- Academic department organization is included in the AFT-Y / Faculty Collective Bargaining Agreement, specifically in Article 14, Sections 2 and 8. Both the Faculty and Administration believe merger of a number of relatively small Humanities related departments would benefit from the coordination of their respective disciplines and programs as part of a larger Humanities department. (See attached highlighted changes.)

RECOMMENDATION:

That the Board of Trustees adopts a motion to authorizing the President to execute an amendment to the 2015 / 2018 collective bargaining agreement with the AFT-Y representing Faculty to merge Humanities related departments.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____

ARTICLE 4 AGREEMENT

**To the 2015 - 2018 Collective Bargaining Agreement between the
American Federation of Teachers – Yakima (AFT-Y)
and
Yakima Valley College (YVC or College)
Regarding Merger of Humanities Related Departments**

The purpose of this Article 4 Agreement is to amend the 2015 – 2018 Agreement regarding merger of the Humanities, Communications and Modern Language departments.

Whereas - The above referenced Agreement provides that the Communications, Humanities and Modern Language are separate departments, the parties mutually agree to merge these departments into a consolidated Humanities department (see existing 14.2 and 14.8, highlighted in pertinent part, below):

The parties to the above referenced Agreement agree to amend sections 14.2 and 14.8 of the Agreement to read as follows (changes highlighted):

14.2 – Divisions and Departmental Organization: The following are the organizational units of the District, including the divisions, programs/departments under each division, and the appropriate Curriculum Committee designation. (Course identifiers listed in parentheses represent disciplines/courses overseen by the program/department.)

Arts and Sciences Division

Life Sciences (BIOL, NUTR)

~~Communications (CMST, SPCH)~~

English (ENGL, ESL [100-level])

Humanities (ART, DRAMA, HUM, MUS, PHIL, PHOTO, CMST, SPCH, ASL, ELL, FREN, GERM, SPAN)

Social Sciences (ANTH, CHST, ECON, ETHS, GEOG [except Physical Geography], HIST, POLS, PSYCH, SOC, SOCSCI)

Mathematics (MATH)

~~Modern Languages (ASL, ELL, FREN, GERM, SPAN)~~

Physical Sciences (ASTR, CHEM, GEOG [Physical Geography only], GEOL, PHSCI, PHYS)

Courses/disciplines/programs overseen by the Arts and Sciences Division are reviewed by the Arts and Sciences Curriculum Committee.

Student Services Division and Library

Counseling (CAS, SD)

Library (CAS)

Physical Education (PE, PEM, PEW)

Courses/disciplines/programs overseen by Student Services Division and Library are reviewed by the Arts and Sciences Curriculum Committee.

Workforce Education Division

Agriculture and Viticulture (AG, AGEEN, AGSCI)
Allied Health Technology (AH, AHBC, AHMA, AHMI, AHPT, AHST, PTECH)
Automotive Service Technology (AST)
Business (ACT, BA, BT, BUS, IT, BASM, BAS-IT)
Criminal Justice (CJ)
Dental Hygiene (DH, BAS-DH)
Engineering (ENGR)
Education (ECED, EDUC, FAML, READ, SPED)
Nursing (NRSE, NAC)
Professional Studies (Chemical Dependency Studies) (CD)
Radiologic Sciences (RT)
Technical Studies (Dental Assisting, TV/Video Production (DA, AUDIO, TVID)
Veterinary Technology (VET)
Courses/disciplines/programs overseen by the Workforce Education Division
programs/departments are reviewed by the Workforce Education / Basic Skills Curriculum
Committee.

Basic Skills Division

Basic Skills (ABE, ABESL, JBSK, CRTR)
Courses/disciplines/programs overseen by the Basic Skills Division programs/departments are
reviewed by the Basic Skills Curriculum Committee.

14.8 - Composition and Operation of the Arts and Sciences Curriculum Committee: The Arts & Sciences curriculum committee shall consist of 7 voting members, the chair (the Dean of Arts & Sciences) and six (6) full-time faculty. One faculty member and an alternate shall be elected from and shall represent the following six (6) groups of full-time faculty for the life of this contract. Full-time faculty members in each grouping are the electors for the committee representative and the alternate. A vote of full-time faculty within the representative group(s) can be used to replace members and/or alternates when necessary. Faculty teaching courses in more than one (1) grouping may only vote in one group's election. This group shall be the one containing the program in which the faculty member votes for department head. This election shall occur during convocation week at the start of a new contract. Should a contract not be in place by convocation, the election shall occur within ten (10) class days of the signing of the contract. In all elections for curriculum committee, the dean shall provide written notice to all faculty of the time, date, and place of the election.

Group A – English; English-as-a-Second-Language (transfer)

Group B – Humanities: American Sign Language, Communications, Drama, French,
German, Humanities, Music, Philosophy, Photography, Spanish, English Learner
Language, Speech, Visual Arts

Group C – Mathematics

Group D – Natural Sciences: Astronomy, Biology, Chemistry, Geology, Nutrition,
Physics, Physical Geography and Physical Science

Group E – Social Sciences: Anthropology, Chicano/a Studies, Economics, Ethnic Studies,
Geography,

History, Political Science, Psychology, Social Science, and Sociology

Group F – Student Services: Counseling, Library, Physical Education

The requirements of the Associate of Arts, Associate of Arts – Science Option, and Associate of Science and any future degrees or certificates intended solely for general transfer or articulated transfer by departments or programs in the arts and science division shall be the province of the

Arts and Science division curriculum committee. The Arts and Science division curriculum committee is responsible for the review and approval of distribution requests and any revisions to the distribution requirements. Courses submitted for distribution will meet the current format used by the A&S Division committee.

The committee is to be chaired by the Dean for Arts & Sciences. Each group will have one (1) vote cast by the group's representative or it's alternate. The group representative is responsible for keeping the alternate informed of the work of the A&S curriculum committee and to provide notice of his/her projected absences so that the alternate may make plans to attend. Five (5) members are required for a quorum. A proposal may be approved on a first reading on agreement of all members present. Any one member may return the proposal for further consideration. Upon the second reading, a proposal may be approved on agreement of six (6) members. The committee must meet at least once a month. Items for the agenda will be submitted to both the dean and the secretary of the curriculum committee. The Dean in consultation with the committee members will determine the protocol for submitting agenda items and other procedures for the committee. These procedures will be published and updated annually. The Dean may appoint a committee member to chair a curriculum meeting in his/her absence.

For the College:

Dr. Linda J. Kamiński
President

Date

For the Union

Thomas Mount
AFT-Y President

Date



Human Resource Services
S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520
P: 509.574.4670 • www.yvcc.edu

BOARD OF TRUSTEES MEETING

April 13, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Mark Rogstad
 Presented by: Mark Rogstad
 Motion No.: 17-04-03
 Citation(s): RCW 28B.50
 and RCW 41.56

SUBJECT:

-- 2017 / 2020 AFT-YPS (Exempt Professionals) Collective Bargaining Agreement Ratification

BRIEF:

-- The College has reached a tentative agreement on a successor collective bargaining agreement with the American Federation of Teachers – Yakima Professional Staff covering Exempt Professional Staff, effective July 1, 2017 through June 30, 2020. This agreement has been tentatively approved by the Union negotiations team and is expected to be approved prior to a vote by the Board of Trustees.

RECOMMENDATION:

That the Board of Trustees adopts a motion to authorizing the President to execute the 2017 / 2020 collective bargaining agreement with the American Federation of Teachers - Yakima Professional Staff representing Exempt Staff.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____



BOARD OF TRUSTEES MEETING

April 13, 2017

ACTION ITEM

- Regular Meeting
- Special Meeting

Requested by: Tomas Ybarra
 Presented by: Tomas Ybarra
 Motion No.: 17-04-04
 Citation(s): RCW 28B.50.140 Board of trustees-Powers and Duties

SUBJECT:

Use of Reserve funds for purchase of software and hardware to support instruction and administrative computing needs.

BRIEF:

At this time, the college requests the Board of Trustees' authorization to expend from reserve funds an amount not to exceed \$575,000, to purchase an enterprise licensing agreement from VMware Solutions, to support the college's ongoing commitment to a teaching and learning environment that prepares its students for success.

RECOMMENDATION:

That the Board of Trustees adopts a motion to approve the authorization to expend from reserve funds an amount not to exceed \$575,000 to purchase an enterprise licensing agreement from VMware Solutions, to support instruction and administrative computing needs.

MOTION: _____

SECOND: _____

VOTE: Ayes _____
 Nays _____
 Abstentions _____
 Carried _____
 Defeated _____



VMWare Software as a Service (SaaS)

Name: Scott Towsley

Department: Technology Services

Date: April 13, 2017

I am proposing the purchase of a bundled solution in the form of an Enterprise Licensing Agreement (ELA) with VMware solutions. The goal is to provide faculty and staff services: any app, any time, on any device, and anywhere. This supports the vision of teaching in an agile and flexible world of Flipped and Universal Design style classrooms. Cost and reliability are two major considerations, with a final consideration evolving around cloud services. Requested approval for \$575,000.

Consideration: We currently provide virtual desktops for student computing campus wide. The cost for annual support and licensing over the next five years. **VDI \$375,972.**

Consideration: Our current virtualized server software (Hyper-V) has not proven adequate. We need to change the supporting software not hardware for our server environment. We have experienced a higher level of support from a VMware environment. Moving to VMware better positions us to move into the cloud over the next five years. **Servers \$195,956**

Consideration: We are currently providing a traditional desk top service for faculty and staff. We need to elevate IT across campus to a predictable and modern experience for all faculty. This new platform Workspace One centralizes support to a cloud based solution and provides a mobile solution for faculty and staff. The cost is \$77/User/year, ELA (must be equal to or over 1000 faculty and staff) over five years. **Workspace One \$385,000**

Opportunity: We could bundle all services: *student VDI*, hybrid staff and faculty cloud based service *Workspace One*, and VMware for *server virtualization* software.

Opportunity: Includes training for the complete server and desktop support team.

Current Student VDI	\$375,972
Convert Server Software	\$195,956
<u>Workspace One for All Faculty</u>	<u>\$385,000</u>
	TOTAL \$956,928

OR Bundle for	\$531,947
Savings over five years	\$424,981

**ASYVC Board of Trustees Report
April 13, 2017 4:30pm Grandview Campus, Library Meeting Room**

Past events:

April 3-14: ASYVC Campaigning for President, Vice-President, and Treasurer

ASYVC Student Government Candidates for President, Vice-President, and Treasurer campaigned around campus.

April 4: Bye-Bye Winter Game Day

ASYVC Student Government hosted a Game Day in the HUB activity area to celebrate the new season of spring! Giant games, gaming, and free pizza were offered.

April 11: Club Fair

ASYVC Student Government held a club fair, where clubs could table and advertise to get new members. There was a raffle for baskets of goodies such as a gift card for the espresso bar.

April 12: Blood Drive

MEChA hosted the Cesar Chavez Blood Drive to help out our local blood banks.

Upcoming events:

April 19-20: Commencement Fair

The Commencement Fair will take place on both the Yakima and Grandview Campuses. This is where students can get information about graduation, check their name spelling, and order a cap and gown and more!

April 20: Earth Fest

ASYVC student government and faculty will be putting on the first Annual Earth Fest. This will include numerous different tables with educational information, a game of bingo, and a raffle.

April 26: Tie Dye Day

ASYVC student government will be providing students with tie dye. Students will be encouraged to bring their own articles of white clothing socks, hats, shirts, or pants to tie dye, then wear their items on May 1st for National Tie-Dye Day.

ASYVC Student Life Mission Statement

To provide a broad-based program dedicated to enhancing students' cultural, intellectual, social, recreational, wellness, community service, and leadership skills.

Introduction of 2016-17 Officers

President: Ubaldo Pena

Vice President: Leah Shenyer

Programmer: Edith Meraz

Ambassador: Melisa Ramos

Events:

- Welcome Back Event, April 4, 2017

Future Events:

- Health and Wellness Week April 10-13
 - Life Options, April 10, 2017
 - Zumba, April 11, 2017
 - Safety and Security, April 12, 2017
 - V-Fest, April 13, 2017
- Elections, April 25, 2017
- Cinco de Mayo, May 5, 2017
- Advising Day, May 9, 2017
- Spring Fling, May 18, 2017
 - Announcement of the Faculty, Staff, and Student of the Year

YVC FISCAL REPORT

July 1, 2016 through March 31, 2017

Core Themes: Community, Access & Success

2016-17 Board Approved Budget **30,965,815.00**
Adjustments already reported 2,894

Adjustments to Operations

Correction to Opportunity Grant	9,100
Board Authorized Reserve Use (Bleachers)	950,000

Total Adjustments This Quarter 959,100

Revised Budget **\$31,927,809**

Expenditures through March 31, 2017

Program	Budget	Expenditures	Available Balance	% of Budget Remaining
Instruction	\$16,270,664	\$9,925,982	\$6,344,682	39%
Primary Support	793,775	547,670	246,105	31%
Library and Media	801,498	532,294	269,204	34%
Student Services	3,116,745	1,839,750	1,276,995	41%
Institutional Support	5,580,236	3,967,763	1,612,473	29%
Plant Operations*	5,364,891	4,128,958	1,235,933	23%
Total	\$31,927,809	\$20,942,417	\$10,985,392	34%
2015-16	\$30,253,556	\$20,431,427	\$10,822,129	36%
2014-15	\$27,003,464	\$18,085,840	\$8,917,624	33%
2013-14	\$26,020,863	\$17,800,266	\$8,018,983	31%
2012-13	\$24,419,728	\$16,400,728	\$8,018,983	33%
2011-12	\$24,590,737	\$16,421,364	\$8,169,373	33%

*Includes Shift to Capital

Misael Lopez 1/04/17

BOARD OF TRUSTEES MEETING – GRANDVIEW

APRIL 13, 2017



Cost: \$1.75 million

150 new parking spaces

Completion date:
September 2017



Grandview Entry Project

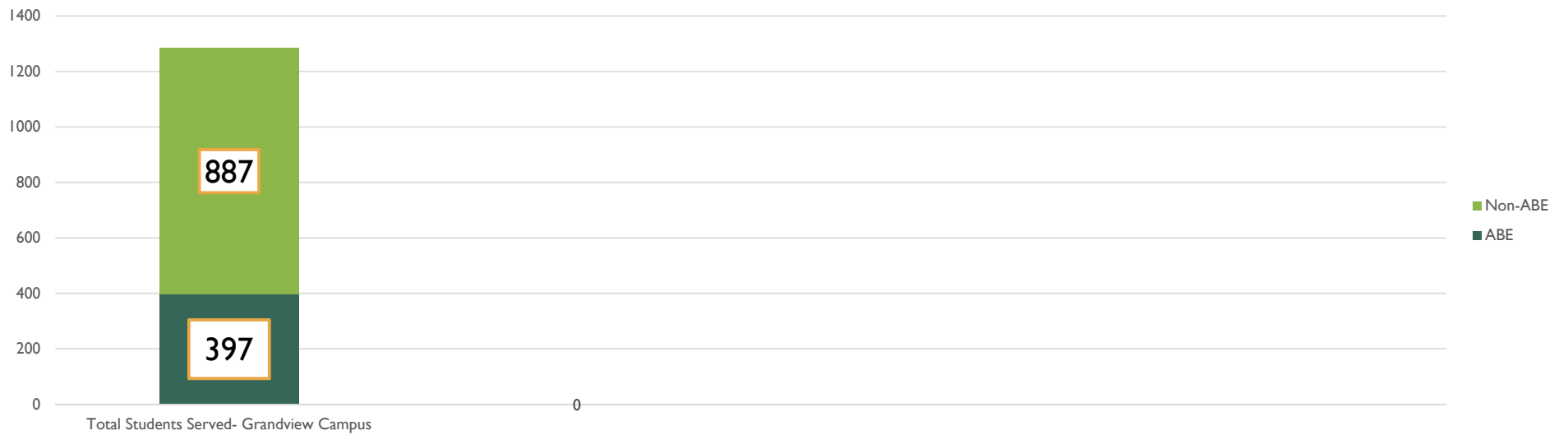


YVC GRANDVIEW CAMPUS
NEW CAMPUS ENTRY SITE PLAN 1:50
02/01/17

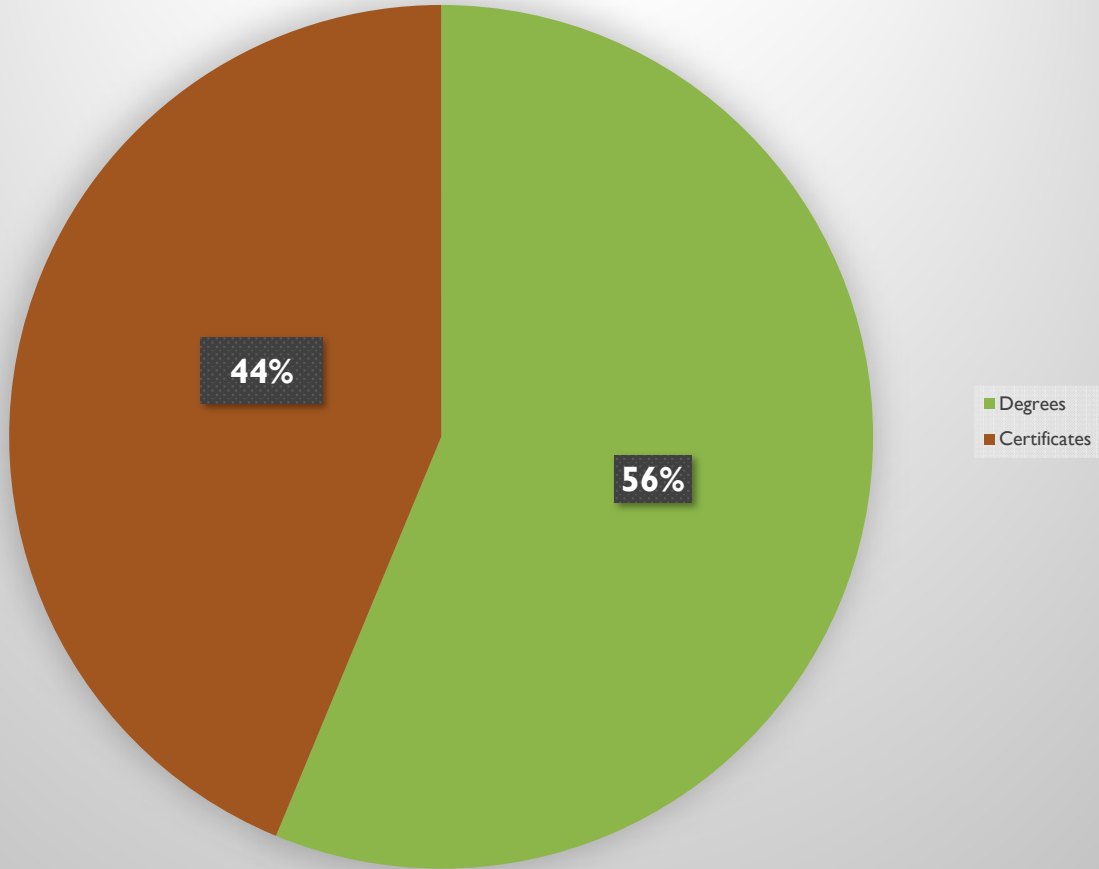
PARKING SPACES:	
EXISTING:	290
NEW:	153
TOTAL:	443

YVC GRANDVIEW QUICK FACTS

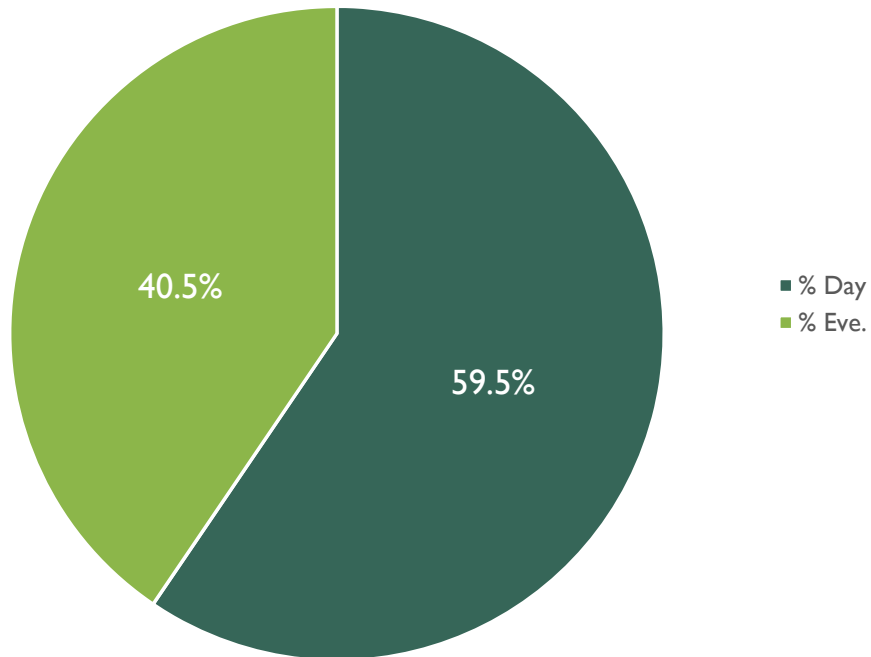
Basic Skills/College Level
2015-16



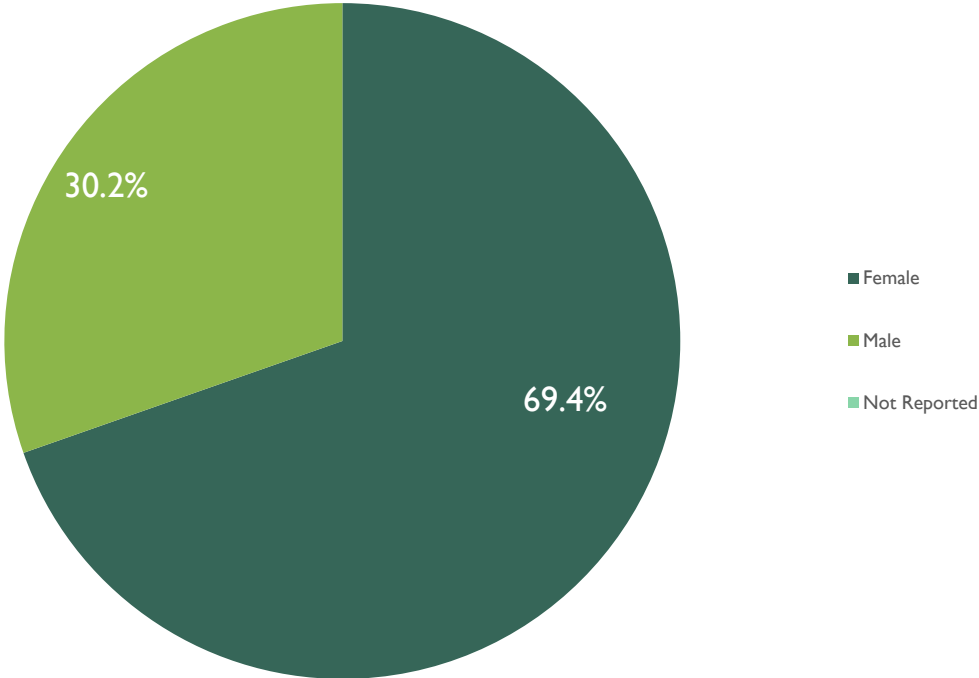
Certificates & Degrees

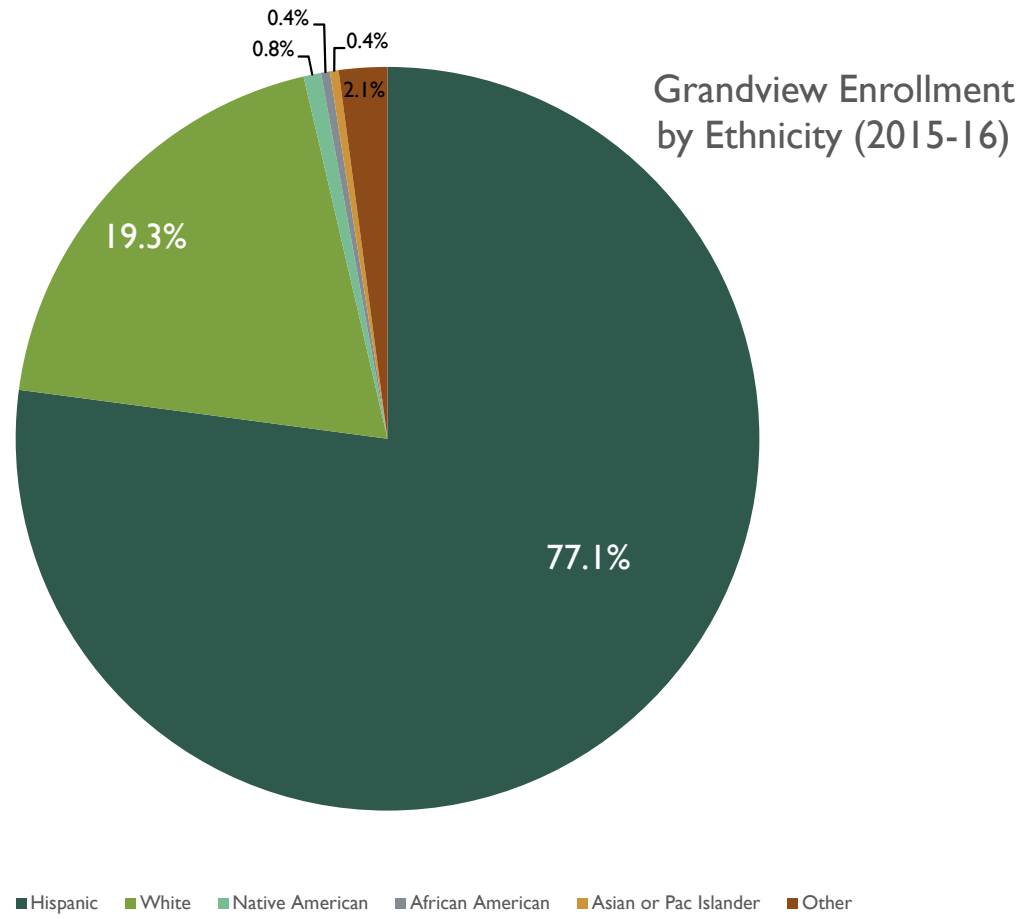


2015-16 Day/Evening Enrollment



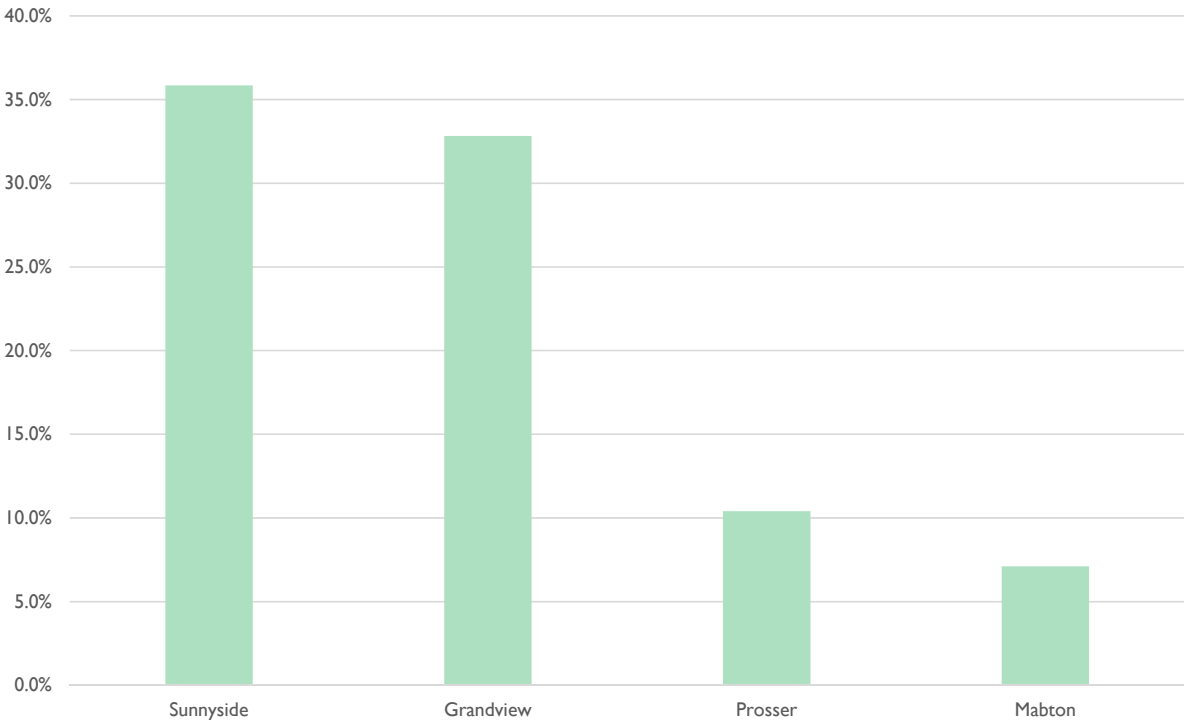
Grandview Enrollment by Gender (2015-16)





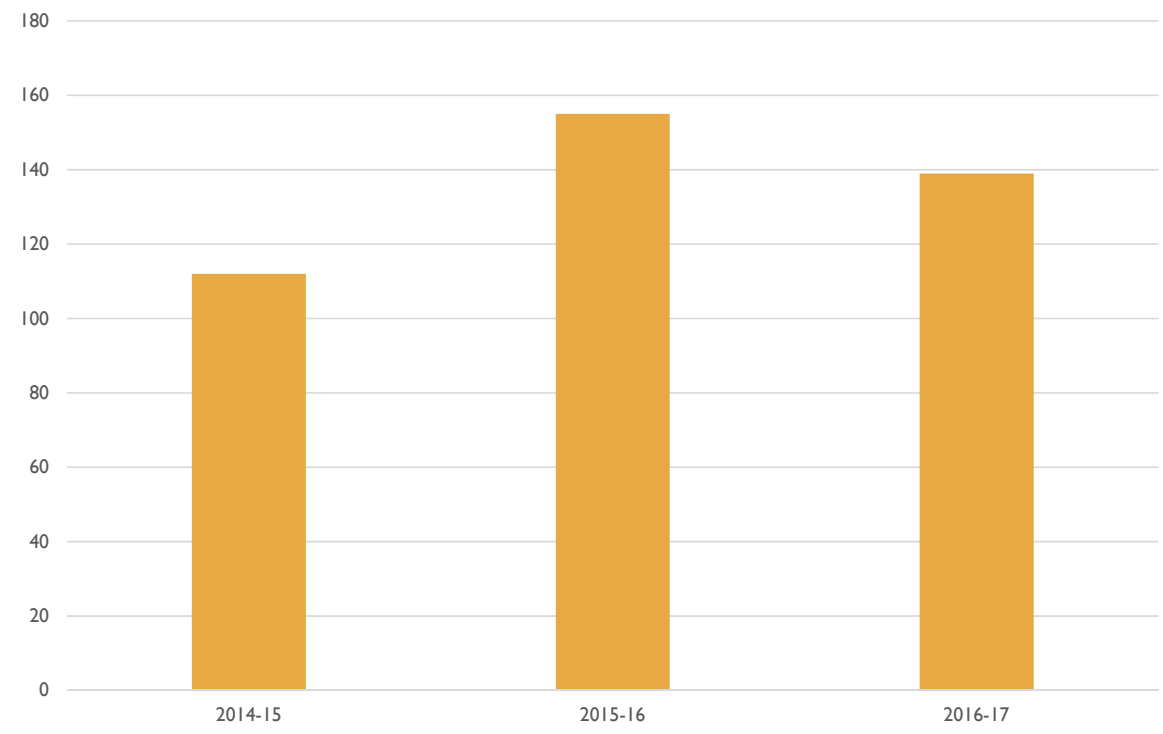


Grandview Enrollment
by Home City (2015-16)



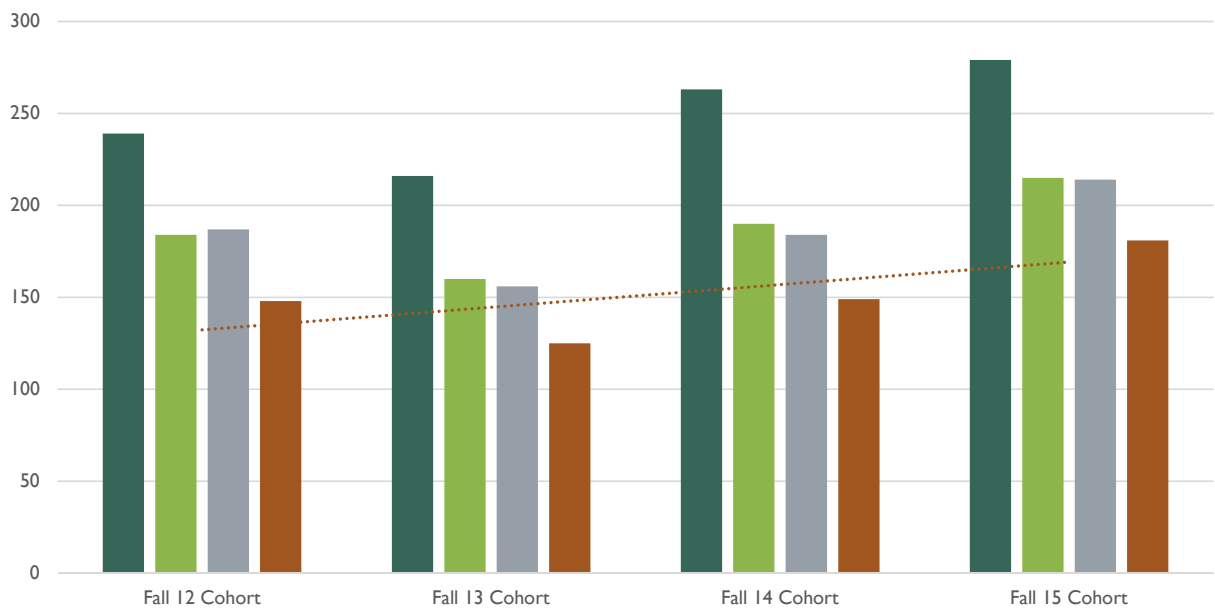


Grandview Running Start Enrollment





Grandview Quarter to Quarter Retention



Summer quarters not included in cohorts or retention quarters

New Students - Students who are attending YVCC for the first time in that cohort quarter (not including ABE/ESL)

Retention from quarter to quarter is based on the change from the original New Student amount for each cohort

■ Quarter to Quarter Retention New Students ■ Quarter to Quarter Retention 2nd QTR
■ Quarter to Quarter Retention 3rd QTR ■ Quarter to Quarter Retention 4th QTR
..... Linear (Quarter to Quarter Retention 4th QTR)

FTE Census Report
B673 - Winter Qtr 2017

	Prior Year Quarter Final Report				Current Year Quarter Run Date 3/15/2017				Difference			
	State	Grant	Stu	Total	State	Grant	Stu	Total	State	Grant	Stu	Total
Arts and Science												
Distance	159			159	224			224	65			65
Grandview	265			265	288			288	23			23
Yakima	1,430			1,430	1,333			1,333	-98			-98
Total:	1,855			1,855	1,845			1,845	-10			-10
Workforce Ed												
Distance	306			306	293			293	-13			-13
Grandview	59			59	51			51	-9			-9
Off Campus	96	37		134	106	38		143	9	0		9
Yakima	554	1		554	567	1		568	14			14
Total:	1,016	38		1,054	1,017	38		1,055	1	0		1
Basic Skills												
Grandview	221			221	166			166	-55			-55
Off Campus	124	5	0	130	160	11		171	36	6	0	42
Yakima	432		1	433	394		1	395	-38		0	-38
Total:	777	5	1	784	721	11	1	733	-57	6	0	-51
Cumulative Totals:	3,648	43	1	3,692	3,582	50	1	3,633	-65	6	0	-60

State FTE: State supported full-time equivalent students. It is the sum of the FTES for students in state supported classes (funding source = 1).
 Grants/Con FTE: Contract and grant supported classes (funding sources = 4).
 Total FTE: All full time equivalent FTE regardless of funding source.

TITLE V GRANT – EQUITABLE ACCESS TO LEARNING (EQUAL)

- **Purpose - Improve assistance for Hispanic and Low-Income students**
- Addition of a Math Center
- Increase faculty offices
- Professional Learning Communities (PLC's); eLearning, Integrative Assignments & ...
- Spanish for Heritage Learners

SPANISH FOR HERITAGE LEARNERS (SHL)

- Melinda content

STEP UP TO COLLEGE

- Open Doors program
- Currently serving Grandview & Mabton school districts
- Re-engages high school students using HS 21+ courses
- Diploma is awarded through the high schools
- Uses Running Start funding model; 19 Grandview and 7 Mabton participants

NSF ATE AGRICULTURE UPDATE YEAR 2 OF 3

PACIFIC NORTHWEST WINE EDUCATION COLLABORATIVE

- Latino AG Education Program (LAEP) transition from WVC to YVC
 - Creation of iBEST LAEP Enology for incumbent cellar workers at YVC Grandview
 - Industry Partner—Washington Winegrowers Association helping with industry needs for content (KSA) and audience demographics
- Collaboration w/ South Seattle College developing online one-year certificate
 - Wine Business Entrepreneurship: five courses
- Collaboration w/ Wenatchee Valley College developing online one-year certificate
 - Viticulture Sustainability: three courses
- Yakima Valley College converting four Agriculture (AG Econ & AG Sci) classes from seated to hybrid/online
- Peer Review curriculum content between YVC, SSC, and WVC in progress
 - Tentative shared curriculum launch Fall 2017



Events Calendar

April 13, 2017-May 18, 2017

Prepared for the Board of Trustees

Larson Gallery

Department of Visual Arts (DoVA)

May 2-27, 2017

The Larson Gallery presents the annual *Department of Visual Arts Exhibit*, featuring the work of YVC faculty and students. An opening reception will be held May 2, 2017 at 5:00pm. For more information: 574.4875 or www.larsongallery.org.

Athletics

Men's Baseball

Saturday, April 15, 2017

Home games against Spokane at 1:00pm & 4:00pm.

Women's Softball

Saturday, April 15, 2017

Home doubleheader against Columbia Basin at Noon & 2:00pm.

A complete schedule is available at: www.goyaks.com

Other Items of Interest

Film Showing: The Messenger

April 18, 2017 • 7:00pm • Deccio Higher Education Center, Building 8, Parker Room

YVC, in collaboration with the Yakima Environmental Learning Foundation (YELF) and Yakima Valley Audubon Society (YVAS), presents a showing of the documentary *The Messenger*. Su Rynard's wide-ranging and contemplative documentary *The Messenger* explores our deep-seated connection to birds and warns that the uncertain fate of songbirds might mirror our own. Moving from the northern reaches of the Boreal Forest to the base of Mount Ararat in Turkey to the streets of New York, *The Messenger* brings us face-to-face with a remarkable variety of human-made perils that have devastated thrushes, warblers, orioles, tanagers, grosbeaks and many other airborne music-makers. For more information: 509.574.4869.

RED

April 20-21, 2017 at 7:30pm & April 22, 2017 at 2:00pm • The Larson Gallery

The play *RED* written by John Logan, about artist Mark Rothko, will be performed in the Larson Gallery. The play is directed by YVC Drama Instructor Ray Pritchard. Tickets are \$30 per person and will be available in the Larson Gallery and online. Mark Rothko, born Markus Yakovlevich Rothkowitz, was an American painter of Russian Jewish descent who immigrated to the U.S. in 1913. Rothko is known for painting rectangular fields of color and light. He completed 836 works on canvas during his lifetime. For more information: 574.4875 or www.larsongallery.org.

Maya Lin's Aesthetic

April 20, 2017 • 6:00pm • Deccio Higher Education Center, Building 8, Parker Room

YVC's Philosophy Club in partnership with the Art Club and the Larson Gallery present Dr. Matthew Altman. Altman's Lecture, *Maya Lin's Aesthetic* will explore the work of Maya Lin, recent recipient of the Presidential Medal of Freedom, and interpret it through the lens of Martin Heidegger's philosophy of art. Dr. Altman is Associate Professor and Chair of the Philosophy & Religious Studies Department at CWU. For More information: jgooch@yvcc.edu / 509.574.4933.

Ghost Birds

April 20, 2017 • 7:00pm • Kendall Hall, Building 12, Auditorium

This April, naturalist and author Stephen Lyn Bales will participate in college classes and campus events, and will host a special evening lecture. The roots of the modern day effort to save endangered species can be traced but to the 1930s and the efforts of National Audubon Society, Cornell University and a young doctoral candidate named Jim Tanner who received a fellowship grant to study a vanishing species, the legendary "Ghost Bird" of the South: the ivory-billed woodpecker. What did Tanner learn in his three-year search through the cypress swamps of the Gulf Coast States? Join Tennessee naturalist/author Stephen Lyn Bales and find out. For more information about YVC Reads visit www.yvcc.edu/YVCReads or contact 509.574.4802 / kzontek@yvcc.edu.

Faculty Lecture by Mark Fuzie

April 26, 2017 • 7:00pm • Kendall Hall, Building 12, Auditorium

In his lecture, *The Sentience of Trees and Other Nagging Notions*, Fuzie shares some current research that makes him consider whether trees suffer or have "telos," and whether animism (the attribution of a soul) is such a crazy idea in a scientific conscience. Such ideas have brought him to reconsider Leopold's claim that humans are "mere members of the biotic community." Through stories, poems, and science Fuzie speculates on a continuum of obligation and duty for moral agents living as physical (and spiritual?) members of any biota. Mark Fuzie is a poet and short story writer when he is not teaching writing at YVC. He is a founding member and current board member of The Yakima Coffeehouse Poets. He is currently working on a new collection of contemporary folk tales. For more information about YVC Reads visit www.yvcc.edu/YVCReads or contact 509.574.4802 / kzontek@yvcc.edu.

Spring Barrel 2017

April 28-30, 2017 • YVC's Teaching Winery, Grandview Campus

Taste Yakima Valley Vintners award-winning wines during the 2017 Spring Barrel event. YVC's teaching winery, located on the Grandview Campus, will open the tasting room on Friday, April 28 from 2:00pm-5:00pm, Saturday, April 29 from 11:00am-5:00pm and Sunday April 30th from 11:00am to 5:00pm. Spring Barrel will feature several student-produced wines, including Gewurztraminer, Pinot Noir, Carmenere and Dean's List Reserve Red Blend. There will also be barrel sampling comparison of our Full Circle Cabernet Sauvignon. Students will provide tours of the facility and host educational stations for guests, including wine sensory and food pairing. In addition, the student club will be selling cut barrels for planters just in time for spring. For more information contact wine@yvcc.edu or call the tasting room at 509.882.7069.

Grape to Glass Gala

May 13, 2017 • 6:00-10:00pm

Join us for an evening of fun, food, and wine! YVCC will host the 10th annual *Grape to Glass Gala-A Winemaker's Dinner*. The event will benefit student scholarships and will be held at the Grandview Activity Center, 401 West Second Street, Grandview, WA. The event will include a dinner, wine tasting, a silent auction, live music and dancing. Tickets for the *Grape to Glass Gala* are \$65 per person if purchased in advance. Tickets are on sale now. Contact 509.882.7037 / wine@yvcc.edu or buy online: www.yakimavalleyvintners.com.

...

Please reference the ASYVC and GSC student reports for additional student activities. Additional information can be found on YVC's college calendar at <http://www.yvcc.edu/calendar>



**Activity Report
 March
 2017**

NEW HIRES:			
Name	Position Title	Start Date	Division/Department
Jade Deyo	Fiscal Technician 3	3/13/2017	Administrative Services
Maria Negrete	Program Coordinator	3/16/2017	Student Services
Maria Lund	Curriculum Advisor	4/01/2017	Student Services
Stacy De Blasio	Coordinator – Workfirst	4/01/2017	Basic Skills
Sarah Frazier	Secretary Supervisor	5/01/2017	Arts and Sciences
RESIGNATIONS & RETIREMENTS:			
Name	Position Title	Effective Date	Division/Department
Zach Spurlock	Program Assistant	3/29/2017	Student Services
Linda Ison	Fiscal Technician 3	6/30/2017	Administrative Services
Shirley Mohsenian	Allied Health Instructor	9/8/2017	Workforce Education
Carolyn Schut	Math Instructor	9/8/2017	Arts and Sciences
Mark Rogstad	Director – Human Resource Services	10/2/2017	Office of the President
STAFF VACANCIES			
Position Title	Current Status	Closing Date	Division/Department
ADMINISTRATIVE & EXEMPT PROFESSIONAL:			
Athletic Trainer/ Coordinator – Fitness Center	Accepting Applications	04/24/2017	Student Services
Coordinator – Academic Success	Scheduling Interviews	Closed	Grandview Campus
Coordinator – Special Funding	Scheduling Interviews	Closed	Financial Aid
Dean – Basic Skills	Accepting Applications	04/24/2017	Instruction and Student Services
Dean – Grandview Campus	Conducting References	Closed	Instruction and Student Services
Director – Financial Aid Services	Screening Applications	3/12/2017	Student Services
CLASSIFIED:			
Custodian 1	Accepting Applications	Continuous	Facility Operations
Custodian 1	Screening Applications	Closed	Facility Operations
Fiscal Specialist 1	Scheduling Interviews	Closed	Student Services

Program Assistant	Scheduling Interviews	Closed	Workforce Education
Program Assistant	Conducting References	Closed	Student Services
Secretary Senior	Accepting Applications	04/10/2017	Student Services
FACULTY:			
Economics Instructor	Accepting Applications	04/10/2017	Arts and Sciences
Education/ Early Childhood Instructor	Accepting Applications	04/24/2017	Workforce Education
Philosophy Instructor	Accepting Applications	04/30/2017	Arts and Sciences
Psychology Instructor	Accepting Applications	04/30/2017	Arts and Sciences
Sociology Instructor	Accepting Applications	04/10/2017	Arts and Sciences
Spanish Language Instructor	Accepting Applications	04/10/2017	Arts and Sciences



South Sixteenth Ave. & Nob Hill Blvd P.O. Box 22520 Yakima, WA 98907-2520
Phone: (509) 574-4600
Fax: (509) 574-6860

BOARD OF TRUSTEES MEETING

April 13, 2017

INFORMATION ITEM

- Regular Meeting
 Special Meeting

Requested by: Linda J. Kaminski

Presented by: Linda J. Kaminski

Citation(s): RCW 28B.50.140 (3); Board Delegation of Authority Updated April 10, 2008; Administrative and Exempt Employees' Code, Section 2.012; AFT-YPS Agreement, Article 16

SUBJECT:

Administrative and Exempt/Professional Employee Contracts

BRIEF:

Our practice is to notify administrative and exempt employees if their contracts are to be renewed or non-renewed.

The contract expiring or non-renewed employees on the attached lists have been notified.

The contract renewed employees on the attached list will be notified of their contract status. All reappointed positions are contingent upon continuation of funding.



Human Resource Services

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.4670 • www.yvcc.edu

**Administrative & Professional Exempt Staff
Renewal and Non-Renewal List
2017-18**

Professional Exempt Contracts Renew:

Last	First	Job Title	Division/Department	Status
Allen	Joel	Data Analyst	Institutional Effectiveness	Renew
Anthony	Angela	Accounting Manager	Administrative Services	Renew
Cliett	Amber	Grant Budget Manager	Instruction and Student Services	Renew
Cyr	John-Paul	Coordinator – American Sign Language and Tutoring	Student Services	Renew
Elyea	John	Assistant Network Administrator	Technology Services	Renew
Emerson	Hillary	Coordinator – Running Start and Testing	Student Services	Renew
Goodwill	Caitlin	Coordinator – Student Life	Student Services	Renew
Gottlieb	Jordan	Application Developer	Technology Services	Renew
Hernandez	Lorena	Coordinator – Applied IT System Administration Program	Workforce Education	Renew
Jennings	Diana	Coordinator – Grandview Stu Serv	Grandview Campus	Renew
Jensen	Megan	Executive Assistant to President	Office of the President	Renew
Lucas	Jessica	Accountant	Administrative Services	Renew
Macleod	Shannon	Curriculum and Instructional Affairs Manager	Vice President – Instruction and Student Services	Renew
Monti	Taryn	Tech Prep Coordinator	Workforce Education	Renew
Moon	Pam	Fiscal Manager	Workforce Education	Renew
Platt	Tyler	Application Developer	Technology Services	Renew
Quintero	Jeannette	Confidential Human Resource Generalist	Office of the President	Renew
Ramirez	Alma	Confidential Human Resource Generalist	Office of the President	Renew
Rice	Casey	Assistant Director – Facility Operations	Administrative Services	Renew
Rodriguez	Amanda	Administrative Assistant to VP	Administrative Services	Renew
Sanchez	Josefina	Coordinator – Workforce	Workforce Education	Renew
Smith	Melodie	Coordinator – Web Content	Community Relations	Renew
Staley	Jacqueline	eLearning Coordinator	Technology Services	Renew
Swires	Robert	Assistant Director – Financial Aid	Student Services	Renew
LeRoue	Tammy	Administrative Assistant to VP for Instruction and Student Services	Vice President – Instruction and Student Services	Renew
Wilbanks	James “Tre”	Custodial Services Manager	Administrative Services	Renew
Wilson	Deborah	Coordinator – Volunteer Program	Basic Skills	Renew
Young	Joseph	Coordinator – BAS	Workforce Education	Renew

Administrative Contracts Renew:

Last	First	Job Title	Division	Status
Blackaby	Leslie	Dean – Student Services	VP – Instruction and Student Services	Renew
Cavaness	Kerrie	Dean – Arts and Sciences	VP – Instruction and Student Services	Renew
Chamberlain	Lynn	Director – Viticulture and Enology Projects	Grandview Campus	Renew
Delquadri	Sheila	Director – Institutional Effectiveness	VP – Instruction and Student Services	Renew
Eagan	Shaun	System Development and Operation Manager	Technology Services	Renew
Ferguson	Daniel	Director – Allied Health Center Of Excellence	Workforce Education	Renew
Frank	Jay	Director – Community Relations	Office of the President	Renew
Funk	Ray	Director – Athletics	Student Services	Renew
Hager	Kevin	Instructional Designer	Technology Services	Renew
Lopez	Misael	Director – Budget Services	Administrative Services	Renew
Lopez	Paulette	Dean – Workforce Education	VP – Instruction and Student Services	Renew
Lynx	David	Director – Larson Gallery	Arts & Sciences	Renew
Mugleston	Brady	Director – Auxilary Services	Administrative Services	Renew
Rich	Teresa	Vice President – Administrative Services	Office of the President	Renew
Rodriguez	Yesenia	Director – Workforce Education	Workforce Education	Renew
Rogstad	Mark	Director – Human Resource Services	Office of the President	Renew
Scheidegger	Zachary	Senior System Administrator	Technology Services	Renew
Siebenberg	Tammy	Director – Library and Media Services	VP – Instruction and Student Services	Renew
Towsley	Scott	Director – Technology Services	VP – Instruction and Student Services	Renew
Wolfe	Clarissa	Director – Accounting Services	Administrative Services	Renew
Wood	Jeffery	Director – Facility Operations	Administrative Services	Renew
Ybarra	Tomas	Vice President – Instruction & Student Services	Office of the President	Renew

Professional Exempt Contracts Non-Renew:

Last	First	Job Title	Division	Status
Coomer	Marcus	Interim Dean – Basic Skills and Grandview Campus	VP – Instruction and Student Services	Non – Renew
Guzman	Hilda	Interim Director – Equal Grant	VP – Instruction and Student Services	Non – Renew
Lopez	Luis	Director – Applied Baccalaureate Program	Workforce Education	Non – Renew
Rodriguez-Funk	Lonni	Director – Workfirst	Basic Skills	Non – Renew

Administrative Contracts Non-Renew:

Last	First	Job Title	Division	Status
Alamos	Michael	Coordinator- MESA Program	Workforce Education Division	Non – Renew
De Blasio	Stacy	Coordinator – Workfirst	Basic Skills	Non – Renew
Valdez	Felicitas	Coordinator – Workfirst	Basic Skills	Non – Renew

President's Activities

March 2017

		Community									Access						Success				
		Network w/ community	Share information	Ed/training needs	Visibility	Contribute to community	Potential donors	Legislative issues	Network w/education	Internal community	Info to prosp students	Create transitions	Scholarship funding	Expand outreach	Expand facilities	Expand learn activities	Student Recognition	Improve stu success	Influence policies, etc.	Data student success	Learn strategies
		A1	A2	A3	A4	A5	A6	A7	A8	A9	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5
Meeting Out of District																					
3/22-3/24	WACTC Meeting, Olympia WA		•	•	•			•	•					•	•	•		•	•	•	•

Meetings—In College District

3/2	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
3/3	WACTC Conference Call		•					•	•											•	
3/7*	Yakima Rotary Club MakeUp	•	•	•	•	•	•						•								
3/9	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
3/9*	YVC Board of Trustees' Meeting		•															•	•		
3/10	WACTC Conference Call		•					•	•											•	
3/10	All-College Employee Meeting		•									•			•			•		•	
3/14	YVCC Foundation Board Meeting	•	•				•					•	•					•		•	
3/14*	South Central Workforce Board Meeting	•	•		•	•	•	•						•			•		•		
3/15	YVCC Alumni Association Meeting	•	•				•					•	•					•		•	
3/16	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
3/17	WACTC Conference Call		•					•	•											•	
3/21	Meeting w/Heritage University	•	•			•	•														
3/27	Administrative Council Meeting			•						•					•			•	•	•	
3/30	Yakima Rotary Club Meeting	•	•	•	•	•	•						•								
3/31	WACTC Conference Call		•					•	•											•	

President's Activities Key

*Outside Normal Business Hours

A-Community

- A-1 Provided opportunity to network with community leaders
- A-2 Provided opportunity to share information about the college
- A-3 Provided opportunity to learn about educational/training needs in the community
- A-4 Provided visibility for college within the local community, state or country
- A-5 Provided opportunity for college to actively contribute to the community
- A-6 Raised awareness for potential donors to contribute to the college
- A-7 Informed legislators about issues that could potentially affect the college
- A-8 Provided opportunity to network with other educational organizations/leaders to promote collaboration and sharing of resources
- A-9 Provided opportunity to discuss issues with college's internal community

B-Access

- B-1 Provided opportunity to share information about the college to prospective students
- B-2 Provided opportunity to create effective transitions for students
- B-3 Provided opportunity to cultivate funding for student scholarships
- B-4 Provided opportunity to expand outreach
- B-5 Provided opportunity to expand facilities
- B-6 Provided opportunity to expand learning activities

C-Success

- C-1 Provided opportunity to recognize student achievements
- C-2 Provided opportunity to engage others in improving student success
- C-3 Provided opportunity to influence policies, regulations, laws and/or resource allocations that would improve or create barriers to student success
- C-4 Provided data that demonstrate accomplishments and challenges to student success
- C-5 Provided opportunity to learn about strategies from other institutions that have successfully reduced student achievement gaps