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## MINUTES

### SPECIAL MEETING/STUDY SESSION YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

September 13, 2018, 3:30 p.m.  
M. L. King Room, HUB  
Yakima Campus

Chair Robert Ozuna called the special meeting to order at 3:35 p.m. Trustees present were Chair Robert Ozuna, Trustee Patrick Baldoz and Trustee Neil McClure.

**A. Tour of the Engineering & Physics Facility.**

Dr. Teresa Rich led a tour of the Engineering and Physics Center.

**B. West Campus Expansion**

Dr. Teresa Rich and Allen Opfer with BORArchitects provided the Board with an update on the West Campus Expansion.

## MINUTES

### REGULAR MEETING YAKIMA VALLEY COLLEGE BOARD OF TRUSTEES

September 13, 2018, 4:30 p.m.  
M.L. King Jr. Room  
Hopf Union Building, Yakima Campus

Chair Ozuna called the meeting to order at 4:35 p.m.

A. **Roll Call and Introduction of Guests and New Employees**

**Board of Trustees Present**

Dr. Sara Cate (by phone)  
Mr. Patrick Baldoz  
Mr. Neil McClure  
Mr. Robert Ozuna, Chair

**Others Present**

YVC Staff

Dr. Linda Kaminski, Secretary

**Board of Trustees Absent**

Ms. Rosalinda Mendoza (excused)

**Introduction of Guests and New Employees**

Ms. Jeannette Quintero introduced Morgan Petre, IT Specialist 1; Taran Withrow, IT Specialist 1; Adriana Magallanes Lab Tech 2; Ryan Clinkenbeard, Office Assistant 3; Linda Wells, Custodian 1; Eliazar Valero, Media Assistant 2; Kayla Johnson, Lab Tech 2; Nina Stewart, Fiscal Tech 3; Devina Botsford, Fiscal Specialist 1; Laura Yolo, Coordinator – Student Life; and Suzanne Mackey, Fiscal Specialist 1.

- B. **Proposed Changes to the Agenda.** There were no changes to the agenda.
- C. **Approval of Minutes:** Trustee Baldoz moved that the minutes of the Regular Meeting of June 7, 2018, Special Meeting of June 18, 2018 and Board Retreat of July 9, 2018 be approved as submitted. The motion was seconded by Trustee McClure and passed unanimously.
- D. **Celebrating Excellence:** Matthew Loeser presented on the Undergraduate Research Program and highlighted how the program builds partnerships in the community. Mr. Loeser discussed the undergraduate research symposium and shared a few of the posters created for that event.
- E. **Community Partner Perspective:** Mr. Loeser introduced Mr. Patrick Jensen from Yakima Chief Hops. Mr. Jensen shared that he attended and was employed in the past by YVC. He went on to discuss the value of the partnership between Yakima Chief Hops and the YVC undergraduate research program. Dr. Kaminski thanked Mr. Jensen for giving his time to give YVC students real life experiences. Chair Ozuna relayed that the Board was grateful for the partnership and hopeful that it continues in the future.

F. **Action Items**

1) **Ratification of Collective Bargaining Agreement with WPEA for Classified Employees**

Dr. Teresa Rich stated that this action requests approval of a collective bargaining agreement by and between the Washington Public Employees Associations (WPEA) and Yakima Valley College (YVC) for a contract covering the period of July 1, 2019 until June 30, 2021. The WPEA has notified the College the tentative agreement was approved by its members on August 29, 2018. If ratified by the Board of Trustees, a request to fund the costs of the agreement must be submitted to the Washington State Office of Financial Management by September 30, 2018 for consideration by the 2019 Legislature, who must also ratify the Agreement.

**MOTION 18-09-01:** Trustee McClure moved that the Board of Trustees adopts a motion to approve the tentative agreement and authorize the president to execute the 2019 / 2021 collective bargaining agreement with the Washington Public Employees Association. The motion was seconded by Trustee Baldoz and passed unanimously.

2) **President's Contract Extension**

Chair Robert Ozuna stated that The Board of Trustees has completed a review of the college president's performance and found it exceeding expectations and performance goals. The board chair has negotiated, on behalf of the board, a renewal contract that the president has accepted, subject to the approval of the Board of Trustees.

**MOTION 18-09-02:** Trustee Baldoz moved that the Board of Trustees adopts a motion to approve the negotiated agreement offering the President an additional year on her employment contract, through September 30, 2021. The motion was seconded by Trustee McClure. Trustee McClure thanked Dr. Kaminski for all her efforts in the expansions at YVC. Chair Ozuna thanked Dr. Kaminski for her leadership and her work with the legislature. Trustee Baldoz thanked Dr. Kaminski for all her work serving on various board and representing YVC so well. There was no further discussion and the motion passed unanimously.

G. **Communications:** Larson Gallery Guild Letter of Appreciation.

H. **Reports**

1. **Board of Trustees**

Trustee McClure discussed attending the foundation meeting on Tuesday September 11<sup>th</sup>. He shared information about commencement, student enrollment numbers and discussed that the foundation has discussed an "emergency fund" scholarship for YVC students.

Chair Ozuna discussed the two updates to the agenda, Celebrating Excellence and Community Partner Perspectives. He also discussed the Board's request to have board meeting documents, policies and bylaws accessible electronically. He thanked the president's office as well as technology service for meeting that request.

2. **Students –**

Laura Yolo, Student Life Coordinator, introduced herself to the Board and briefly discussed the ASYVC activity report and new student orientation. She indicated that the ASYVC students would be attending the next board meeting.

Victoria Santoy, President of Grandview Student Council – Was not present. NO REPORT

3. **Classified Staff –** Ms. Cathy VanWinsen, WPEA Representative, thanked the Board for ratifying the contract. She thanked the negotiation team and management team for their efforts in the process. She indicated that it is the start of the quarter and she has heard there are a lot of new students. Ms. VanWinsen invited the Board to the WPEA BBQ on Wednesday the 19<sup>th</sup> from 11:00-1:30 p.m.

4. **Professional Staff –** Ms. Hillary Emerson, AFT-YPS Professional Representative, thanked the board for the opportunity, she stated there are a lot of changes, returning to administration for solutions. She wanted to thank Kraig and Jeannette because they have been great to work with.

5. **Faculty —** *Mr. Tom Mount, AFT-Y Yakima President* - **NO REPORT**

6. **Vice President for Administrative Services**

Dr. Teresa Rich thanked the Board for participating in the tour of the new Engineering and Physics Center and for extending the President's contract. She stated that YVC has good leadership and this leads to great opportunities for YVC. Chair Ozuna thanked Dr. Rich for all her efforts in keeping the construction projects moving forward.

7. **Vice President for Instruction and Student Services**

Mr. Tomas Ybarra also thanked the Board for extending Dr. Kaminski's contract. He shared that early indications are there is a significant bump, up 200 for new student orientation (NSO) from last year. He thanked the Deans for their hard work to scramble to make it possible to add sections at the last moment. Mr. Ybarra discussed the new faculty orientation and then the convocation schedule. Mr. Ybarra also discussed adopting a more public facing commitment to equitable access and outcomes. He talked about the announcements for new hires this year including an outspoken commitment to equity. Mr. Ybarra shared that the first cohort of Teacher Education classes are underway. Finally, he shared that this Saturday YVC's MESA Coordinator, Mike Alamos, will be recognized as MESA Administrative Employee of the year.

Ms. Leslie Blackaby, Dean of Student Services Division, discussed some highlights from her written division report. Ms. Blackaby shared that with some service enhancements in financial aid, the standard wait time has been reduced to one week. She discussed a new financial literacy training to help students understand how to manage the financial aspects of their lives. Ms. Blackaby introduced Ms. Hillary Emerson who provided an update on YVC's Running Start Program.

8. **President**

Dr. Kaminski shared about an August 30<sup>th</sup> meeting with Elese Washines and Delano Saluskin with the Yakama Nation regarding Yakama Nation student success. She discussed several handouts she provided to the Board as well as the upcoming Convocation schedule.

**Community Relations Report** Mr. Jay Frank, Director of Community Relations, provided the Board with an update calendar of events. A complete listing of all upcoming events can be found at <https://www.yvcc.edu/events-calendar/>

Mr. Frank then reviewed YVC's marketing strategies with the Board. He discussed the six primary channels: advertising, campus update, YVC's website, social media, outreach, and media relations. A copy of the presentation will be filed with these minutes in the President's office.

**Human Resource Activity Report – NO REPORT**

- I. **Call to the Public.** No one present indicated a desire to address the Board.
- J. **Date of Next Meeting** — The next Regular meeting will be Thursday, October 11, 2018 in the M.L. King Jr. Room, Hopf Union Building, Yakima Campus
- K. **Executive Session.** No executive session was called.
- L. **Action Items.** N/A
- M. **Adjournment.** The meeting was adjourned at 6:07 p.m.

ROBERT OZUNA

LINDA KAMINSKI

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Robert Ozuna, Chair

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Attest: Linda J. Kaminski, Secretary