



Yakima Campus

S. 16th Avenue & Nob Hill Boulevard, PO Box 22520, Yakima, WA 98907-2520

P: 509.574.6800 • www.yvcc.edu

MINUTES

SPECIAL MEETING/STUDY SESSION
BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE
September 10, 2020, 3:30 p.m.

Join Zoom Meeting
<https://zoom.us/j/95534466714>
Meeting ID: 955 3446 6714
Dial by your location
1-253-215-8782

Chair Baldoz called the special meeting to order at 3:30 p.m. Trustees present were Chair Patrick Baldoz, Vice Chair Neil McClure, Trustee Sara Cate, and Trustee Rosalinda Mendoza.

A. 2020/21 Operating Budget

Dr. Teresa Rich described the “roller coaster ride” for budget preparations this year. She reviewed with the Board the usual budget cycle that occurred from January to February and then talked briefly about the uncertainties with the budget cycle during March and April. She reminded the Board about talking with them at the May and June board meetings as well as at their July retreat regarding working on a budget plan that would still allow the college to serve students and achieve our mission. She indicated that a few weeks ago the State Board and OFM indicated that things were not projected to be as bad as originally thought and that the 15% reduction scenarios might not be necessary. Dr. Rich indicated that she discussed the proposed operating budget to the administrative council and would be presenting a proposed operating budget action items for approval in the regular meeting. Dr. Kaminski reminded the Board which funds were one time money and that the legislators will be convening again in January and the budget situation could change again depending on changes they make. Dr. Rich assured the Board that she would bring any changes in the budget to them at their monthly board meetings. Trustee Mendoza inquired about the use of reserves. Dr. Rich indicated that our use of reserves was down from last year.

B. Impacts of the pandemic on workforce programs. Vice President Ybarra introduced Skye Field, Interim Dean of Workforce Education. Ms. Field provided the Board with an overview of the WED Division and the COVID Impacts. She presented on the programs that were approved for on campus clinicals and the safety plans approved for those programs. Skye thanked the dedicated faculty, persistent students, and willing industry partners. Chair Baldoz inquired if there were programs that would not be offered due to the COVID pandemic. Skye affirmed that there were programs that would not be offered because the required on campus components had not been approved in the Governor’s plan. A copy of her presentation will be filed with these minutes in the President’s office.

Impacts of the pandemic on teacher education. Melissa Matczak, Ed.D, presented on the BAS Teacher Education program a 2-year residency program model with a focus on Elementary Education. Dr. Matczak described getting calls from principals about how impressed they are with our candidates. She discussed enrollment and placement of the candidates, COVID impacts and indicated that our candidates are graduating from the program and for the most part they are staying and working in our communities. A copy of her presentation will be filed with these minute in the President’s Office.

AGENDA

SPECIAL MEETING BOARD OF TRUSTEES
YAKIMA VALLEY COLLEGE
September 10, 2020
4:30 p.m.

Join Zoom Meeting

<https://zoom.us/j/95534466714>

Meeting ID: 955 3446 6714
Dial by your location
1-253-215-8782

Chair Baldoz called the meeting to order at 4:30 p.m.

A. Roll Call and Introduction of Guests and New Employees

Board of Trustees Present

Dr. Sara Cate
Mr. Patrick Baldoz, Chair
Mr. Neil McClure, Vice Chair
Ms. Rosalinda Mendoza
Mr. Robert Ozuna

Others Present

YVC Students
YVC Staff & Faculty

Dr. Linda Kaminski, Secretary

Introduction of Guests and New Employees Mr. Steve Sloniker, Executive Director Human Resource Services, introduced Mr. Dustin Wunderlich, Director of Community Relations.

B. Proposed Changes to the Agenda. There were no changes to the agenda.

C. **Approval of Minutes:** Trustee McClure moved that the minutes of the Special Meetings of June 11, 2020, Summer Retreat of July 13, 2020 and Special Meeting of August 10, 2020 be approved as submitted. The motion was seconded by Trustee McClure and passed unanimously.

D. Action Items

1. Approval of the 2020/21 Operating Budget

Dr. Teresa Rich stated that at the June 11, 2020, Board meeting the college requested and the Board approved spending authority, to continue daily operations at the 2020-21 proposed operating budget level of \$34,075,374 until a new 2020-21 Operating Budget could be proposed and approved by the SBCTC. The SBCTC Board approved the 2020-2021 Operating Budget at their June 24th Board meeting. A proposed operating budget of \$36,577,226 was presented to the Board at the September 10, 2020, study session.

MOTION 20-09-01: Trustee Cate moved that the Board of Trustees adopt a motion to approve the 2020-21 Operating Budget of \$36,577,226. The motion was seconded by Trustee Mendoza and passed unanimously.

The facilities for this meeting are free of mobility barriers. Interpreters for deaf individuals and taped information for blind individuals will be provided upon request when adequate notice is given.

2. **President's Contract Extension**

Chair Patrick Baldoz stated that the Board of Trustees has completed a review of the college president's performance and found it exceeding expectations and performance goals. The board chair has negotiated, on behalf of the board, a renewal contract that the president has accepted, subject to the approval of the Board of Trustees.

MOTION 20-09-02: Trustee Mendoza moved that the Board of Trustees adopts a motion to approve the negotiated agreement offering the President an additional year on her employment contract, through September 30, 2023. The motion was seconded by Trustee McClure. Chair Baldoz thanked Dr. Kaminski for her outstanding leadership and discussed how lucky YVC was to have a president of her caliber. The motion passed unanimously.

E. Communications. There were no communications.

F. Reports

1. **Board of Trustees.** Chair Baldoz discussed contacting the Governor's office to inquire about new board appointments for outgoing trustees Ozuna and Mendoza. Trustee Ozuna congratulated Hilda Guzman and the college on the successful application for the CAMP grant. He also indicated that his term has come to an end and he has decided to step down and this will be his last meeting. He said that it has been his pleasure to serve YVC and he will be moving on to the Grandview City Council. Chair Baldoz thanked Trustee Ozuna for his years of service and wished him well. Dr. Kaminski thanked Trustee Ozuna for his years of service and for his positive impact on YVC over the years. Trustee Mendoza discussed attending the Zoom Foundation meeting on Tuesday. She indicated that Dr. Kaminski did a great job presenting on the impacts of COVID on the college. Trustee Mendoza discussed her participation in the ACT Diversity and Inclusion Committee. She encouraged the other board members to remain involved after her term ends and she indicated that she will remain active on the YVC Board of Trustees until her replacement is named by the Governor's office.
2. **Students:** No Report
3. **Classified Staff:** No Report
4. **Professional Staff:** Ms. Hillary Emerson, AFT-YPS Professional Representative, indicated that negotiations had wrapped up and she was very happy about the gains for the members. She indicated she is looking forward to regular labor management meetings.
5. **Faculty:** Ms. Rachel Dorn, AFT-Y Yakima President, congratulated the professional staff on their negotiations. She indicated that due to spring COVID events, negotiations were moved to summer. Negotiations regarding high demand funds will be starting up. Ms. Dorn reiterated that moving instruction online doesn't necessarily mean that things are speeding up. She also discussed next week's convocation and faculty getting ready for students.
6. **Vice President for Administrative Services:** Dr. Teresa Rich thanked the Board for their patience as she worked through the budget process this year, indicating that it has been a very challenging cycle. Dr. Rich discussed the Federal Grant Compliance audit for financial aid. She indicated that everyone is doing a good job and working hard and she hopes the audit will be wrapped up by December. Dr. Rich provided the Board with a construction update on West Campus and discussed the Grandview Campus remodel.

7. **Vice President for Instruction and Student Services:** Mr. Tomás Ybarra discussed the COVID relief fund distribution and the instructional relief for PPE and digital devices to meet the needs of faculty and students that were not in our budget. He discussed that for fall quarter some faculty will be teaching from their classrooms. Mr. Ybarra then introduced Oscar Verduzco, Director of Financial Aid, to discuss the distribution of student COVID relief funds. Mr. Verduzco indicated that \$790,000 in CARES funds had been distributed to 1991 students. He indicated that there is approximately 1.2 million in funds that can be distributed for fall quarter which traditionally is our largest quarter. Whatever is leftover will be distributed for winter quarter. Mr. Ybarra then discussed the recent CAMP and EQUAL grants that were awarded to YVC. He thanked Hilda Guzman and Maribel Jimenez for their work on securing these grants. Mr. Ybarra then discussed updates with the Guided Pathways initiative.

8. **President:**

Community Relations Report – Mr. Dustin Wunderlich, Director of Community Relations, discussed community relations division work on social media messaging for CARES ACT funds, Food drives, digital add campaigns. Mr. Wunderlich discussed his participation with SBCTC and other colleges on determining the media preferences of community college students. Dustin discussed the Larson Galleries upcoming 65th art exhibit as a virtual art exhibit.

Human Resource Activity Report – Mr. Steve Sloniker, Executive Director Human Resources, discussed the HR activity report. He presented on the HR recruitment and indicated that HR began implementing changes to recruitment in January of 2020; focusing on enhancing diversity, job descriptions, committee composition and search advocates. He mentioned that the Equity Team also formed a hiring process workgroup with a focus on applying diversity and equity in hiring and professional development. Mr. Sloniker presented on recruitment details for the past three years and YVC’s workforce profile from 1995-present. A copy of his presentation is filed with these minutes in the President’s office.

President’s Report. 1) Dr. Kaminski discussed the Board Retreat, Strategic Plan, and the progress of the update to YVC’s mission statement. 2) President Kaminski reported on attending the Hispanic Chamber of Commerce event. 3) She talked about a planned meeting with SBCTC, WACTC, and Universities regarding equity and diversity. 4) Dr. Kaminski talked about her role as Chair of the equity group for the state system and she indicated the group will re-convening meetings at the end of the month. 5) President Kaminski discussed the schedule for convocation and mentioned that she sent the Board a copy of the schedule with zoom links. 6) She sent the Board a link to the Northwest Commission who has a substantial equity resource library. 7) Dr. Kaminski discussed her upcoming meeting with the new City Manager.

G. **Call to the Public.** No one present indicated a desire to address the Board.

H. **Date of Next Meeting.** The next Special meeting will be **October 8, 2020.**

I. **Executive Session.** No executive session was called.

J. **Action Items.** N/A

K. **Adjournment.** The meeting was adjourned at 6:11 p.m.

PATRICK BALDOZ
Patrick Baldoz, Chair

LINDA KAMINSKI
Attest: Linda Kaminski, Secretary